



UNIVERSITY OF
ARKANSAS

J. William Fulbright
College of Arts & Sciences

Student Work Report Form

Name _____ Major _____

Last

First

Evaluation Period from _____ to _____
Month/Year Month/Year

Employer _____ Dept. _____

Hours per week (approx.) _____ Gross hourly pay (approx.) \$ _____/hr.

Directions: Objectively rate your experience with this employer using the scale below.

4 - Excellent 3 - Above Average 2 - Satisfactory 1 - Needs Improvement
N/A -Not applicable

Work Experience	Rating	Rating Comment Section (as needed)
• Relationship of work to career goals		
• Training/orientation received		
• Supervision received		
• Level of responsibility assigned		
• Abilities/academic training utilized		
• Communication/cooperation among co-workers		
• Experience working with others from diverse backgrounds		
Learning Experience	Rating	
• Academic preparation for this job		
• Information, skills, or techniques learned on the job (not learned in class)		
• Relationship of work to academic program		
• Relationship of work to career goals		
• Career/professional knowledge gained		
Personal Development	Rating	
• Gained self-confidence		
• Applied strengths to tasks		
• Improvement of communication skills		
• Improvement of critical thinking skills		
• Improvement of teamwork skills		
• Improvement of technology skills		
• Improvement of leadership skills		
• Improvement of professionalism/work ethic		
• Improvement of equity & inclusion skills		

• Ability to network/meet people who contributed to professional growth	
Overall	Rating
Evaluation of Employer/Work Experience	

- Did this work assignment meet your expectations? Yes No
- Would you want to intern/co-op for this organization again? Yes No
- Was the time period in which you worked long enough to learn the specific job and participate in appropriate learning experiences? Yes No
- Would you consider this company for permanent employment? Yes No
- Was a mentor provided or made available to you? Yes No
- Would you recommend this as an internship/co-op work site to other U of A students? Yes No
Why?

- Please share any success stories or problem situations that you experienced while working at your work site. ****I wish to be contacted by Co-op Coordinator to discuss this further.** Yes No

- What new skills or procedures did you learn during your internship/co-op experience?

- Please elaborate and be specific regarding the following: What is your overall evaluation of your experience with this company/organization, especially in relation to your career goals? How were your career goals clarified?

If you lived away from home, did your employer provide help finding appropriate housing? What assistance was provided to you? Where, specifically, did you live? Were your accommodations satisfactory?

Fringe benefits provided by your company (circle all that apply)

Life insurance	Paid holidays	Vacation time	Sick pay
Medical insurance	Relocation reimbursement	Tuition reimbursement	
Scholarship	Other (please specify _____)		