

**PART-TIME JOB**

**& SUMMER**

**EXPERIENCES FAIR**

**NOVEMBER 13  
1:30PM - 3:30PM**

**ARKU  
BALLROOM**

## FALL 2024 EMPLOYER GUIDE

11.13.2024 | Arkansas Union Verizon Ballroom | 1:30PM-3:30PM

### QUESTIONS

For general questions, special accommodations, questions about information tables, or interviews the day after the fair please email [recruit@uark.edu](mailto:recruit@uark.edu) or call 479-575-2804.

[View the Cancellation & Inclement Weather Policy](#)

### EVENT CHECK IN

**Check-In Location:** Arkansas Union Verizon Ballroom (5th Floor).

**Check-in Time:** 12:00PM-1:00PM

**WorkStudy Early Access:** 1:00PM

Please have your booth set by 1PM and be available to talk to students at that time.

### BOOTH & SNACKS

Registration includes (1) 6ft table, two chairs, paid parking, wireless internet, & light afternoon refreshments.

## PARKING INFORMATION

There are two FREE parking options for the fair using the parking code **25165300**. Detailed instructions for using the parking code are on page 2.

### Parking Option #1:

Stadium Drive Parking Garage (Zone 11)  
380 N. Stadium Drive  
Fayetteville, AR 72701

This is the closest parking, but fills up quickly! If there are no metered parking spaces available use parking option #2 below.

### Parking Option #2:

Garland Ave Parking Garage (Zone 20)  
650 N Garland Ave.  
Fayetteville, AR 72701

Park on level 6 in any of the Student Reserved parking spaces.

## QUICK TIP

Skip the parking hassle and Uber or Lyft! Ask to be dropped off on Level 2 near the elevators inside Stadium Parking Garage. Take the sidewalk from the garage into the Arkansas Union.



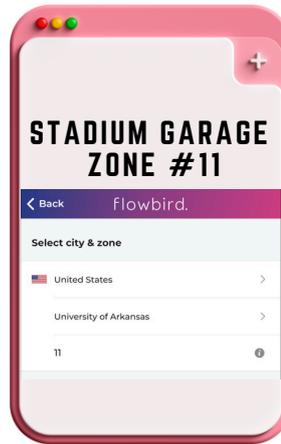


## USING THE PARKING CODE

Download the Flowbird app to use code **25165300** to receive free parking in either Stadium Parking Garage or Garland Ave Parking Garage the day of the fair. Failure to complete the steps below may result in being ticketed. **The Offices of Career Connections is not responsible for parking tickets.**

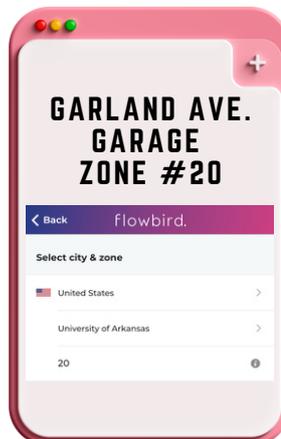
### PARKING IN STADIUM DRIVE GARAGE

1. Park in any metered parking space in Stadium Drive Parking Garage.
2. Download the Flowbird app on your phone and follow instructions to set up account.
3. Add vehicle information. Be certain your license plate # is correct with no spaces.
4. Allow location services when prompted.
5. Select an icon for Stadium Garage (**Zone 11**) and tap the "Park Here" pink button
6. Type **25165300** in the "Enter code" box at the top of the screen. (There is no need to do anything with the time circle icon- the parking session length is built into the code.)
7. Click the pink  next to "Enter code" box.
8. Select Confirm.
9. Walk into the Arkansas Union and take elevator to the 5th floor.



### PARKING IN GARLAND AVE. GARAGE

1. Park in a student reserved space on Level 6.
2. Download the Flowbird app on your phone and follow instructions to set up account.
3. Add vehicle information. Be certain your license plate # is correct with no spaces.
4. Allow location services when prompted.
5. Select an icon for Garland Garage (**Zone 20**) and tap the "Park Here" pink button
6. Type **25165300** in the "Enter code" box at the top of the screen. (There is no need to do anything with the time circle icon- the parking session length is built into the code.)
7. Click the pink  next to "Enter code" box.
8. Select Confirm.
9. Take elevator to level 3 (street level). Follow sidewalk going south to the Arkansas Union. Once in the Arkansas Union, go to the ballroom entrance on the 5th floor.



## SHIPPING INFO



### BEFORE THE FAIR

Ship items to the address below so that they arrive **no later than two business days prior to the fair.** Suite 607 **MUST** be included on the shipping label to ensure arrival.

**ATTN: Employer Relations Coordinator**  
**435 N. Garland Ave.**  
**Suite 607**  
**Fayetteville, Arkansas 72701-1201**

### AFTER THE FAIR

*Ship FedEx if at all possible...*

...and ensure you have your items packed appropriately for shipping and all labels are complete. You are responsible for providing your own shipping labels with your account number and choice of courier. If your company uses a courier other than FedEx or UPS, it is your responsibility to schedule the pick-up. The Offices of Career Connections is not responsible for any displays lost or damaged during the career fair or displays that are left without proper identification for mail return.



800-463-3339



800-742-5877

## LODGING INFO



### Graduate Fayetteville

70 N. East Ave.  
 Fayetteville, AR 72701  
 (479) 442-5555

**Discounted Rate:** Up to 15% nightly  
**Discount Reservation Link:**  
[tinyurl.com/4aucmdss](http://tinyurl.com/4aucmdss)

### Candlewood Suites

2270 W. Martin Luther King Blvd.  
 Fayetteville, AR 72701  
 (479) 856-6262

**Discounted Rate:** 20% nightly  
**Discount Reservation Link:**  
<http://goo.gl/AYggjl>

**Airport Code: XNA**

