

Employer Guide to HANDSHAKE

We are excited to hear of your interest in recruiting University of Arkansas students. Once your account has been created, you will be able to post full-time job and/or internship opportunities, as well as register for career fairs and events. Please follow these steps to create your account.



1

CREATE YOUR ACCOUNT

Visit https://uark.joinhandshake.com/employer_registrations/new

2

INPUT INFORMATION

Enter your work email address and create a password in the fields provided. This will serve as your log-in credentials for the system.

3

ACTIVATE ACCOUNT

You will receive a confirmation email in order to activate your account.

4

SEARCH YOUR COMPANY OR CREATE ONE

After you've confirmed your email, you will be prompted to search for your company and request to join.

- If your company is already on Handshake, your company will populate as an option to select from.
- If your company is NOT on Handshake, you will have the option to create a new company profile.

5

REQUEST TO CONNECT TO SCHOOLS

- After your employer account is validated, and you've connected to your company profile, you can request to connect to schools.
- To post jobs, create events, or register for career fairs to recruit U of A students, you must request and receive approval from the University of Arkansas - Fayetteville.

6

EMAIL CONFIRMATION

Once your account has been approved, you will receive an email confirming your connection to the University of Arkansas - Fayetteville.

7

NAVIGATE OPTIONS

Use the left-hand toolbar to navigate options such as Events, Interviews, Fairs, and Job Postings.

Have Questions?

Contact Debbie Ritter at 479-575-2804 or recruit@uark.edu.



UNIVERSITY OF
ARKANSAS

Student Affairs
Career Connections