We are excited to hear of your interest in recruiting University of Arkansas students. Once your account has been created, you will be able to post full-time job and/or internship opportunities, as well as register for career fairs and events. Please follow these steps to create your account.

1. CHOOSE ACCOUNT
   Visit https://uark.joinhandshake.com and click on "Need an Account?" on the top right corner of the page. Select which type of account you’d like to create: Employer.

2. INPUT INFORMATION
   Once you select "Employer," input the requested information. Your email address and password will serve as your log-in credentials for the system.

3. ACTIVATE ACCOUNT
   The system will ask if you are a Third Party Recruiter. Select either "Yes, I am" or "No, I am not." and continue. You will receive a confirmation email in order to activate your account. Follow the numbered timeline on the bottom of the browser to continue the registration process.

4. CREATE COMPANY PROFILE
   If you are creating a new company profile, it will ask for a few details including name, website and company email address. Once this information is filled out, you can choose the "Create Company Profile" box. Create a Company Profile and choose "Create New Employer."

5. POST JOBS & REGISTER FOR EVENTS
   After successfully creating your account, or linking your email address with an existing company, you will now have the option to post jobs, request on-campus interviews and register for upcoming events.

6. EMAIL CONFIRMATION
   Once your account has been approved, you will receive an email confirming your connection to the University.

7. NAVIGATE OPTIONS
   Use the left-hand toolbar to navigate options such as Events, Interviews, Fairs, and Job Postings.

Have Questions? Contact Debbie Ritter at 479-575-2804 or recruit@uark.edu.