Fifth Annual Graduate Research Symposium and Career Networking Event
Sponsored by the University of Arkansas Office of the Provost
Presented by the University of Arkansas Graduate School, Career Development Center and Vice Provost for Research and Economic Development

Instructions to Students:
- Online registration for the From Abstract to Contract Research Symposium must be completed by Thursday, December 1, 2011.
- Abstracts (or research summaries) can be up to 300 words, and must be pasted into the online registration form.
- Once you have submitted your abstract and registration, you will receive a confirmation e-mail that your entry has been submitted.
- **Just because your abstract and registration has been submitted, it does not mean that you have been accepted to participate.**
- You will receive an additional confirmation e-mail regarding your acceptance into the symposium by Thursday December 15, 2011.
- If you do not receive an e-mail confirming your acceptance, please contact Diane Cook at the Graduate School (dlcook@uark.edu) or Crystal Hunnicutt at the Career Development Center (chunnicu@uark.edu) for more information.

Poster Instructions/Guidelines:
- Posters can be up to 70 inches wide by 40 inches tall (landscape).
- Poster boards will be provided to display posters and will be sitting on top of tables.
- Bring your own T-pins to mount your poster. Thumb tacks and tape will not work.
- Posters should be legible from a minimum distance of 5 feet.
- You will be judged on the organization/layout/appearance of your poster as well as your presentation of the information and ability to answer questions about your research.
- The evaluation form that will be used to judge your poster presentation is located on this website.
- If you do not have the resources available in your department, posters can be printed for a reduced cost. Please e-mail Diane Cook (dlcook@uark.edu) for more information.

Preliminary Workshops:
- Workshop on preparing your research for presentation, Wednesday, October 26th, 2011, 3:00 – 5:00 pm, Arkansas Union Room 507
- Workshop on presenting your research in a formal setting, Monday, January 23, 2012, 3:00 – 5:00 pm, Arkansas Union Room 507

The day of the event:
- Posters must be brought to the Arkansas Union 5th floor and set up between 9:00 – 10:00am on Friday, February 10, 2012.
- Posters not properly displayed by 10:00am will be penalized in the judging process.
- Judging hours are from 1:00 to 3:00 pm –you must stand by your poster and be available to answer questions from judges until competition coordinators excuse your group.
- You will give a 3-minute presentation to judges, followed by questions/answers (Eight minutes total)
- The competition will be open to the public, so while you are waiting for judges you will present to others who visit your poster.
- If you do not arrive on time or leave the judging early, you will be penalized.
- In the event that you cannot make these time requirements, prior arrangements acceptable to the organizers must to be made before the day of the event.
- Excuses the day of the event will not be considered.
- Dress professionally. This is a research symposium and your presentation/poster will be judged by faculty and student judges. How you present yourself and your research are both important.

The Awards Ceremony and Networking Workshop will be held on Wednesday, February 22, 2012.