

# FName MI LName

Street Address • City, STATE ZIP • Phone # (XXX) XXX-XXXX • userid@uark.edu

---

## EDUCATION

### UNIVERSITY OF ARKANSAS

Ph.D., XXXXX Engineering  
Dissertation title: (Italicize)

Fayetteville, AR  
Graduation Month & Year

### PREVIOUS INSTITUTION

Master of Science in Major or Concentration  
Thesis title: (Italicize)

City, State  
Graduation Month & Year

### PREVIOUS INSTITUTION

Bachelor of Science in Major or Concentration

City, State  
Graduation Month & Year

## PROFESSIONAL RESEARCH EXPERIENCE

### JOB TITLE, LAB/DEPARTMENT

University/Organization

Month Year - present  
City, State

- Accomplishments and accountabilities in following formula:
- *action verb + accomplishment/accountability + results (example below)*
- Examined and categorized nanoparticles on electron and atomic force microscopes resulting in journal articles in three national publications
- Highlight specific skills, qualities and attributes demonstrated

### JOB TITLE, LAB/DEPARTMENT

University/Organization

Month Year - present  
City, State

- Accomplishments and accountabilities in following formula:
- *action verb + accomplishment/accountability + results (example below)*
- Developed new brand strategy and re-launched product gaining additional 15% market share in frozen foods category
- Highlight specific skills, qualities and attributes demonstrated

## TEACHING EXPERIENCE

### College/University – Independently Designed and Taught Courses (20XX – 20XX)

- *Course Title* • Level (ex. Upper-level Undergraduate Seminar)
- *Course Title* • Level (ex. Upper-level Undergraduate Seminar)
- *Course Title* • Level (ex. Introductory Course for undergraduate and graduate students)
- *Course Title* • Level (ex. Undergraduate Seminar)

## **PATENTS**

- List what the patent is (example below)
- Integrated vacuum cleaner roller having a rotary brush

Filed: Month, Year

Filed: April, 2014

## **AWARDS & FUNDING**

- Name of grant/fellowship (examples below)
- National Science Foundation Graduate Research Fellowship
- University of Arkansas Engineering Advanced Study Grant

Award Date's Month, Year

May, 2013

August, 2012-May, 2013

## **JOURNAL PUBLICATIONS**

- Use department approved citation format
- Use department approved citation format
- Use department approved citation format

## **CONFERENCE PUBLICATIONS**

- Use department approved citation format
- Use department approved citation format
- Use department approved citation format

## **PRESENTATIONS**

- Use department approved citation format
- Use department approved citation format
- Use department approved citation format

## **POSTERS**

- Use department approved citation format
- Use department approved citation format
- Use department approved citation format

## **PROFESSIONAL MEMBERSHIPS**

- Group/Organization (examples below)
- International Association of Mechanical Engineers
- American Society of Mechanical Engineers

## LEADERSHIP AND SERVICE

- List
- List
- List
- List

Month, Year-Month, Year  
Month, Year-Month, Year  
Month, Year-Month, Year  
Month, Year-Month, Year

## REFERENCES

Name, Professor of XXX  
College/University  
Email address (xxx@xx.edu)

Name, Title  
Organization  
Email address (xxx@xx.edu)

Name, Title  
Organization  
Email address (xxx@xx.edu)