Welcome Graduate Students!

For those of you starting your first year in a master’s or doctoral program, we would like to congratulate and welcome you to the University of Arkansas. Since orientation and the start of a new program will keep your mind busy, we would like to simply introduce ourselves and let you know what services are available to you from our office.

The main Career Development Center (CDC) office is located on the 6th floor of the Arkansas Union, suite 607, above the food court and bookstores. We provide students with the opportunity to hone professional skills concurrently with their academic skills so that upon graduation they are ready to obtain satisfying employment.

Many of the seminars and programs offered by the CDC have helped graduate students like you become better prepared for networking in their fields, polish their resume and/or curriculum vitae (cv), learn to market themselves for competitive positions, prepare for interviews, and then negotiate job offers they receive.

90 Professional Development Institute (PDI) participants graduated in Spring 2007. Many of them were full-time graduate students.

What the CDC can do for YOU

- Help you develop professional knowledge and skills with the Professional Development Institute (PDI)
- Provide individualized services, including resume/vita reviews, and negotiating job offers
- Provide assistance in learning to market your skills
- Provide interviewing and practice (mock) interviewing opportunities
- Provide many opportunities to connect with potential employers, including eRecruiting
- Provide seminars and online presentations created to help polish your skills and prepare you for graduation
- Create a connection between academia and employment

Events of Interest

**September**

**19 Professional Etiquette/Networking Workshop** will cover how to develop relationships in your field of study, know the etiquette of business and professional introductions, how to balance greeting & eating, and much more.
University House, 4:30-7:00pm

**24 Networking & Webworking** "How to get your foot in the door" when companies ask for online resumes and other documentation. This session will include employers who will answer questions about changes in hiring practices.
Arkansas Union Theater, 4:30-6:30pm

**October**

**29 Women Empowering Women** will examine ways for women to further themselves professionally. This session includes a panel of professional women in a variety of fields and a keynote speaker. Men and women are invited.
Walker Hall Auditorium, 5:30-7:30pm

**30 Diversity in the Workplace** will provide important information and possibly garner increased personal insight into issues of diversity in our international work climate. Training in diversity is seen as highly valuable to potential employers.
Arkansas Union 512-514, 2:30-4:30pm

Visit [http://career.uark.edu/events.asp](http://career.uark.edu/events.asp) for event information and to register online. Website will be live 8/17/07.